

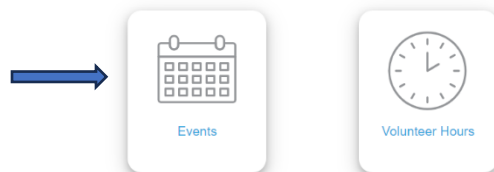
# How to view your upcoming volunteer shifts:

## Step 1: Log into your volunteer portal.



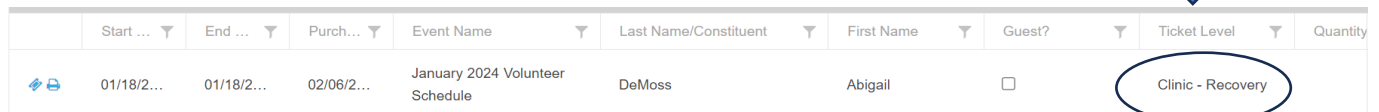
The image shows the login portal for the Feral Cat Coalition of Oregon. At the top is the logo featuring a black cat's face with white eyes, with the text "FERAL CAT COALITION OF OREGON" below it. Underneath is a blue link that says "WELCOME TO FCCO'S PORTAL!". There are two input fields: "Email" and "Password". Below the password field is a link "Forgot your password?" and a checkbox labeled "Remember me?". At the bottom are two buttons: "Sign In" (blue) and "Sign up" (orange). In the bottom right corner, it says "Powered By DONORVIEW" with the website "www.donorview.com".

## Step 2: Click on the Events calendar icon.




## Step 3: Now you should see a grid like the one pictured below. This is where your upcoming shifts will be listed.

The Ticket-level is where you see the shift you are scheduled for, i.e Check-in or Recovery.



The image is a screenshot of a table showing volunteer shifts. The table has columns: Start, End, Purch, Event Name, Last Name/Constituent, First Name, Guest?, Ticket Level, and Quantity. The first row of data shows a shift starting on 01/18/2024 and ending on 01/18/2024, with a purchase date of 02/06/2024. The event name is "January 2024 Volunteer Schedule", the last name is "DeMoss", and the first name is "Abigail". The "Guest?" checkbox is unchecked. The "Ticket Level" is "Clinic - Recovery", which is circled in blue. A blue arrow points from the text above to this circled cell. Another blue arrow points from below to the printer icon in the first column of the first row.

	Start ... ▼	End ... ▼	Purch... ▼	Event Name ▼	Last Name/Constituent ▼	First Name ▼	Guest? ▼	Ticket Level ▼	Quantity
	01/18/2...	01/18/2...	02/06/2...	January 2024 Volunteer Schedule	DeMoss	Abigail	<input type="checkbox"/>	Clinic - Recovery	

To print or view your scheduled shift's details click on the printer icon.